

PRIOR APPROVAL FOR Excess / Extra Contractual Works

Name of the Institution :

Work Description :

Project No/Sanction No:

Vote Particular :

Name & Designation of the Officer Prepared the Original Estimate :

Name & Designation of the Officer Checked the Original Estimate :

Name & Address of the contractor :

VAT Registration No :

Details of prior Approvals
Values (Rs.) Excess WorkRef No :
..... Extra contractualDate :
Work done

Value (Rs.) Excess Work							
Value (Rs.) Extra Contractual Work done							
				BOQ Total	Contingencies	VAT	Total
1	Original Estimate						
2	Contract amount						
In this request							
3	Value of excess Work	as per schedule 2					
4	Value of Extra Contractual Work	as per schedule 3					
5	Value of not done	as per schedule 4					
6	Total Variation	More	(3+4)-(5)				
		Less	(5)-(3+4)				

Note : The VAT values for rows 2 to 8
should be given only if the contractor is registered for VAT.

I certify that the details given above are true & correct.

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Div. Engineer

Date :